

SMB1001 Readiness Checklist

SMB1001 is a cyber security standard developed by COSBOA, purpose-built for Australian small and medium businesses, with tiered Bronze, Silver and Gold certification levels. Use this checklist to get a rough sense of where your business sits before pursuing formal certification.

BRONZE Foundational Controls

- ☐ Multi-factor authentication enabled on email and critical accounts
- ☐ Regular software and operating system updates applied
- ☐ Basic staff awareness of phishing and social engineering risks
- ☐ Data backed up on a regular schedule

SILVER Managed & Monitored

- ☐ Documented cyber security policies and incident response plan
- ☐ Endpoint detection and response (EDR) across business devices
- ☐ Regular vulnerability scanning and remediation
- ☐ Backup restores tested on a defined schedule

GOLD Mature & Continuously Improving

- ☐ Ongoing security monitoring with defined response times
- ☐ Formal risk management and continuous improvement process
- ☐ Regular independent review of security controls
- ☐ Documented, tested disaster recovery plan

This Is a Starting Point, Not a Certification

Formal SMB1001 certification requires an assessment against the published standard by the relevant process. This checklist is a general readiness guide to help you understand roughly where your business sits before engaging in that process.

Want help getting certification-ready?

BITS IT Support helps Melbourne businesses assess and prepare for SMB1001 certification. Call 03 9067 7787 or visit businessitsupport.au/services/smb1001-compliance.html